

DONOR QUESTIONNAIRE

Thank you for your interest in donating artifacts to the NSS Museum.

To offer items for donation to the NSS, please complete the following Donor Questionnaire form. List each item, attaching an itemized list and photographs and give detailed history for the item(s): who owned it/used it, where was it used, any important stories, anecdotes, or other information. The background of the item is as important as the item itself. Please include documentary evidence of an object's history including, but not limited to: a dated bill of sale or sales receipt, will, inventory, auction catalogue, published reference, exhibition record, correspondence, photograph or, in exceptional cases, if documentary evidence cannot be obtained, a signed statement from the donor or vendor that confirms the accuracy of the account. Proof of such documentation will be needed before the acquisition review process can be initiated

Do not send items at this time. All collection offers must be made in writing. We cannot accept actual items for review without prior consultation.

Thank you for taking the time to fill out this questionnaire. Please return to:

NSS Museum Curator
C/O Scott Shaw
113 Harwell Lane
Meridianville, AL 35759

Please note:

The NSS Museum will not accept archaeological materials and ancient art. The Museum will not provide an appraised value for donated artifacts.

Donor Information

Date: _____

Donor's Name: _____

Address: _____

Phone: _____

Email: _____

Item Information

Please attach list and photographs (digital link, disk, or hardcopies)

Are there any documents (such as photographs, letters, bill of sale, or newspaper articles) related to the item that you would like to include in the donation, or allow the museum to copy? The more information and documentation, the better use the Museum would be able to make of your donation:

Previous/Original Owner's Information

Was there any previous owner? " Yes " No

Relationship to you:

Previous/original owner's name:

How did you acquire the artifact(s)?:

Additional comments, memories, recollections, etc.:

Please attach any further comments, photographs/photocopies of items, or other relevant information.