

VTC Nomination Procedures - Approved by VTC Board 4/18/2023

Notice

VTC should provide notice to the NSS membership of expiring VTC board and curriculum committee positions at least 30 days before nominations are due to the NSS AVP. Publication on the VTC website will constitute such notice.

Applications

Any NSS member must indicate their interest in an expiring VTC position by submitting a declaration of intent to run to the VTC secretary-treasurer, by the deadline stated in the position announcement. Letters of interest should document that the candidate meets the qualifications for a specific position as established in the VTC charter, and should also explain why the applicant is interested in the position, and why they believe that they should be appointed.

Nominations

The VTC board will review nominations received, and will choose nominees to submit for NSS AVP approval based on a majority vote at any authorized board meeting, or as otherwise established by VTC voting policies and procedures.

Relevant Charter and Bylaws Text:

Board - Charter

IV) C) iii. Nominations. *Regional Coordinators are NSS members selected from among the VTC Trainers/Master-Trainers within their region by a majority of votes from this same group. Selections must be sent to the AVP for acceptance and appointment.*

IV) D) ii. Nomination. *The NSS AVP must appoint the National Coordinator with input from the Regional Coordinators. The National Coordinator will be an NSS member and will take office once written notice has been given to the NSS Board of Governors and the Secretary of the Board.*

IV) E) ii. Nomination. *The National Coordinator must nominate the Secretary-Treasurer who must be confirmed by a majority vote of the Board. The Secretary-Treasurer must be an NSS member.*

IV) F) ii. Nomination. *The Education Coordinator is selected from among current members of the Curriculum Committee and nominated by a majority vote of the Curriculum Committee. The Education Coordinator is appointed by the NSS AVP.*

Board - Bylaws

3.01 Nomination, Appointment, and Terms of Office. *Nomination, appointment and terms of office for board members are as specified in the charter. The board must establish appropriate*

procedures to ensure a fair, transparent, and timely process for nominations for expiring positions. The board must provide nominations for expiring positions to the NSS administrative vice president (AVP) no later than 60 days prior to the annual meeting, in order to allow sufficient time for their consideration and appointment. If there are no nominees submitted within 30 days prior to the annual meeting or if in the opinion of the NSS AVP no nominee is qualified to serve, the NSS AVP may appoint any NSS member who in their opinion is qualified to serve. Terms for newly appointed board members begin at the beginning of the annual meeting.

To establish staggered terms for regional coordinators, the terms of the initial group of regional coordinators will expire in the following years: Northeastern, Central, and Western - 2023; Eastern, South Central and Pacific Northwest – 2024; Southeastern, and Rocky Mountain - 2025. To establish staggered terms for officers, the initial terms for the national coordinator will expire in 2023, and the initial term for the secretary-treasurer and education coordinator will expire in 2024.

Curriculum Committee – Charter

V) A) iv. Nominations *Members of the Curriculum Committee are nominated from individuals who demonstrate the necessary skills and an interest in serving on the Curriculum Committee. Nominations are approved by a majority of votes of the Board and must be sent to the AVP for acceptance and appointment.*

To establish staggered terms for the six authorized curriculum committee members other than the education coordinator, one of the initial committee members' terms will expire in 2023, two will expire in 2024, one will expire in 2025, and two will expire in 2026. The education coordinator must determine the term expiration years for each of the six other initial curriculum committee members, and must notify the VTC secretary-treasurer of their determinations no later than 31 December 2022.

Curriculum Committee - Bylaws

Section 4.02 Nomination, Appointment, and Terms of Office. *Nomination, appointment and terms of office for curriculum-committee members are as specified in the charter. The board must establish appropriate procedures to ensure a fair, transparent, and timely process for nominations for expiring positions. The board must provide nominations for expiring positions to the NSS administrative vice president (AVP) no later than 60 days prior to the annual meeting, in order to allow sufficient time for their consideration and appointment. Terms for newly appointed committee members begin at the beginning of the annual meeting. If there are no nominees submitted within 30 days prior to the annual meeting or if in the opinion of the NSS AVP no nominee is qualified to serve, the NSS AVP may appoint any individual who in their opinion is qualified to serve.*

To establish staggered terms for the six authorized curriculum committee members other than the education coordinator, one of the initial committee members' terms will expire in 2023, two will expire in 2024, one will expire in 2025, and two will expire in 2026. The education coordinator must determine the term expiration years for each of the six other initial curriculum committee

members, and must notify the VTC secretary-treasurer of their determinations no later than 31 December 2022.