

**National Speleological Society, Inc.
Minutes of the 263rd Regular Meeting
of the Board of Governors**

**Corydon, IN
June 6, 2026
9AM CST**

DRAFT 1

1. Call to Order and Roll Call 9:00am Local Time

Directors

Sarah Arpin -
Mike Backe -
Zach Englebert -
Miki Kalber -
Mike Mansur -
Rebecca McNabb -
Dennis Melko -
Anna Pearce -
Jim Minie -
Derek Bristol -
Julian Benson -
Matthew Kok -
Josh Schultz -

2. Minutes to Approve –

2.1. 06.29.2026

2.2. xxx

3. Division Head & Board Reports - *Note, written reports expected Spring and Fall meetings only. Oral reports (5 minutes) are encouraged for member transparency.*

3.1. Chair of the Board (Josh Schultz):

3.2. Executive Director (Annette Engel):

3.3. Financial Review Committee (Rebecca McNabb):

3.4. Nominating Committee (Anna Pearce):

3.5. Strategic Planning Committee (Miki Kalber):

3.6. Bylaws Committee (Steve Gladieux):

3.7. Financial Division (Kristine Ebrey):

3.8. Membership Division (Carol Tideman):

3.9. Conservation & Science Division (Emily Davis):

- 3.10. Education Division (Tim White):
- 3.11. Communications Division (Unfilled):
- 3.12. Facilities Division (Maureen Handler):

4. Comments from the Membership

5. Unfinished Business

6. New Business

6.1. McNabb moves: The Human Resources Program Support budget eligibility and criteria will be as follows:

A board member must have served for at least 6 months to qualify for use of these funds.

Funds will be divided evenly among sitting board members during each fiscal year.

Board members must present their desired training, program, educational materials, etc. to the chair of the board at least 30 calendar days prior to need for funds.

The chair of the board must approve or deny any request and communicate this to the Secretary/Treasurer for appropriate fund disbursement.

Note: This motion applies a structure for use of the Human Resources Program Support budget which is intended to support further the education and expertise of board members.

6.2. McNabb moves to add \$500 to the Board Expenses - Travel Budget line item of the 2026/2027 fiscal budget.

Note: The 2026/2027 board year will have 13 directors instead of the 12 originally contemplated in the drafting of this budget. Therefore, this would proactively add the additional \$500 for the extra board member.

6.3. McNabb moves for the revision of the fund contracts held by the National Speleological Foundation.

The [revisions](#) include standardization of the fund contracts, removing the incorrect fund titled as trusts and removing the ability to borrow from restricted funds as that is not allowed per 501c3 guidelines.

6.4. Schultz moves to adopt the NCRC Financial processes SOG.

To establish processes and procedures for ensuring fiscal responsibility, long-term planning, and ongoing operations of the organization.

6.5. Schultz moves to adopt the VTC financial policy.

Version 2.0 - Presented to the board on 5/19/2026 and subsequently edited. Approved on 6/16/2026. Edited again on 6/18/2026. Version 1.0 approved on 1/21/2025.

6.6. McNabb moves to update the financial bylaws covering Fiscal Matters, Budget, National Speleological Foundation and NSS Funds:


Note: [These updates](#) are from the Financial Review Committee and have also gone through Bylaws Committee approval. These changes are clean up after initial bylaws updates which were


made in anticipation of an ED hire and before we had an S/T who was employed by the NSS. Please see individual explanation notes under each bylaw.

6.7. McNabb moves to rescind Act 18-998:

"Johnson Moves to authorize the Secretary-Treasurer to establish the NSS Capital Expenses Fund by signing Attachment X to the NSS NSF Fund Agreements. (New Act 18-998)"

Note: This needs to be rescinded as the Capital Expense Fund is an operational fund and has since been approved and established as such.

 Capital Expenditure Plan and Investment Schedule - READ ME FIRST.pdf

 NSS Capital Expenditure Plan 2026 Locked.xlsx

6.8. Schultz moves to distribute \$100,000 from the Beach Fund into the NCRC National Restricted fund.

6.9. Schultz moves to distribute \$100,000 from the Beach Fund into the VTC Restricted Fund.

Notes: This proposal, along with the VTC financial processes motion, will allocate the remaining funds (\$200,000) from the Beach fund specifically earmarked for Educational purposes.

7. Closed Session

- 7.1. 2028 Convention Discussion
- 7.2. Update from Preserves Team
- 7.3. NCKRI Presentation
- 7.4. Update Regarding HQ & Former Staff
- 7.5. Executive Session - Directors Only

8. Adjournment