

**National Speleological Society, Inc.**  
**Board of Governors Meeting**  
**Minutes of the 222nd Regular Meeting**  
**St. Augustine, Florida**  
**October 27, 2012**  
**FINAL**

The 222<sup>nd</sup> regular meeting of the Board of Governors was held at the Good News Church in St. Augustine, Florida. These minutes, when accompanied by corrections submitted by the Board, constitute the official record of the meeting.

President Wm Shrewsbury called the meeting to order at 9:17 am and welcomed everyone in attendance. Jean DeVries was present as recording secretary.

**Roll Call**

**Officers**

Wm Shrewsbury, president  
Geary Schindel, administrative vice-president (AVP)  
Dave Luckins, operations vice-president (OVP)  
Bob Vandeventer, executive vice-president (EVP)  
Debra Young, secretary-treasurer (S-T)

**Directors**

Gary Bush  
Jay Clark  
Mike Crockett  
Peri Frantz  
Margot Geisler  
Bill Jackson  
Dick Mitchell  
Carol Tiderman  
Dean Wiseman

Jean DeVries, proxy for Bill Putnam  
Dave Haun, proxy for Randy Paylor  
Gene Melton, proxy for Bill Liebman

**1) Approval of the Minutes of the June 25 & 29, 2012 Board of Governors Meeting in Lewisburg, WV**

Shrewsbury moved: The minutes of June 25 & 29, 2012 Board of Governors Meeting are approved as published.

Voted for: Unanimous

PASSED

## 2) **Officer Reports:**

- A. [President \(PRES\)](#) – Wm Shrewsbury  
Additions to the written report: We are 40% of the way toward our Team 404 goal
- B. [Executive Vice President \(EVP\)](#) – Bob Vandeventer  
There were no additions to the submitted written report
- C. [Administrative Vice President \(AVP\)](#) – Geary Schindel  
There were no additions to the submitted written report
- D. [Operations Vice President \(OVP\)](#) – Dave Luckins  
There were no additions to the submitted written report
- E. [Secretary-Treasurer \(S-T\)](#) – Debra Young  
There were no additions to the submitted written report

## 3) **Committee Reports:**

- NSS Headquarters Commission – Dave Haun – oral report and presentation of plans
- NSS Convention 2012 – John Pearson, Chairman (represented by Director Tideman) - It appears that 2012 is on track to make a modest profit.
- NSS Convention 2013 – Gordon Birkhimer, Chairman (represented by Director Tideman) – 2013 has contracts ready for the AVP to sign. Dorm accommodations are close to being finalized, with pricing to be set on 10/29/12. Those currently registered will be able to add dorm rooms when available.

## 4) **Recess for Closed Sessions of the Directorate and Board**

President Shrewsbury declares a recess for lunch and the closed meeting of the Board and Directorate at 12:42 p.m.

## 5) **Reconvene**

President Shrewsbury reconvened the meeting at 4:11 p.m.

## 6) **Report of the Closed Session of the Board**

President Shrewsbury reported that the Board discussed finances for the renovation of our new headquarters. No formal actions were taken.

## 7) **Report of the Closed Session of the Directorate**

Dean Wiseman, chair of the directorate, reported that Debra Young was re-elected as Secretary-Treasurer.

## **NEW BUSINESS**

Schindel moved to consider agenda items 8, 9, 11, 14, 15, 16, and 17 as a group.

Voted for: Unanimous

PASSED

Shrewsbury moved items 8, 9, 11, 14, 15, 16, and 17 are accepted as written

Voted for: Unanimous

PASSED

**8) 2016 NSS Convention**

Schindel moved: Ely, Nevada is approved as the site for the 2016 NSS Convention. Matt Bowers (25863RE/FE) is confirmed as Convention Chair

**9) 2013 Convention Co-Chairs**

Schindel moved: The 2013 Shippensburg Convention Co-Chairs are Gordon Birkhimer (42778RL)(FE) and Craig Hindman (20981RL/FE).

**10) Fall 2013 Board of Governors Meeting**

Shrewsbury moved: The bid by Pecos Valley Grotto/NCKRI to host the Fall 2013 Board of Governors Meeting in Carlsbad, New Mexico on November 9, 2013 is accepted.

Voted for: Unanimous

PASSED

**11) Nominating Chair Appointment**

Shrewsbury moved: Ted Kayes (NSS 6122CL/FE) is confirmed as Chairman of the Nominating Committee.

**12) Approval of Architectural Layout**

Shrewsbury moved: The architectural layout in Attachment A for the new headquarters is approved.

Voted for: Unanimous

PASSED

**13) Approval of Construction Funds**

Shrewsbury moved: The funds requested in Attachment B, *Proposed Funds for Construction.xls*, are approved for use in the new headquarters renovation, in accordance with Appendix AY.

Frantz moved to amend by adding to the end “in accordance with Appendix AY.”

Motion to amend was seconded and approved unanimously.

Voted for: Unanimous

PASSED

**14) Approval of BLM MOU**

Shrewsbury moved: The MOU between the BLM, CRF and NSS (Attachment C) is approved.

**15) Electronic Discussion and Meeting Policy Development**

Luckins moved: The President shall develop and submit for Board approval a policy governing electronic discussions and electronic meetings of the Board.

**16) Dissolution of Ad hoc Committee**

Shrewsbury moved: The Membership Category ad hoc Committee is dissolved.

**17) MOU with Bureau of Reclamation**

Frantz moved: The NSS will seek to develop a national level Memorandum of Understanding (MOU) with the Bureau of Reclamation in the U.S. Department of the Interior.

**18) Beer/Wine Service at NSS Events**

Liebman moved: The NSS will serve only beer and/or wine at NSS events and receptions.

Voted against: Unanimous

**19) NSS Educational Designation (Act 57-868)**

Frantz moved: Upon occupancy of the new NSS Headquarters the NSS will actively promote itself as an educational destination for school classes and students.

Voted for: Unanimous

PASSED

**20) Quarterly Report Distribution from Division 6 (Act 15-869)**

Tideman moved: The Board of Governors is to be provided with a quarterly report on the income to and the expenditures from Budget Division 6 (HQ Expense).

Voted for: Unanimous

PASSED

**21) Open Discussion**

Shrewsbury moved: An open discussion is held for a period of time not to exceed 30 minutes.

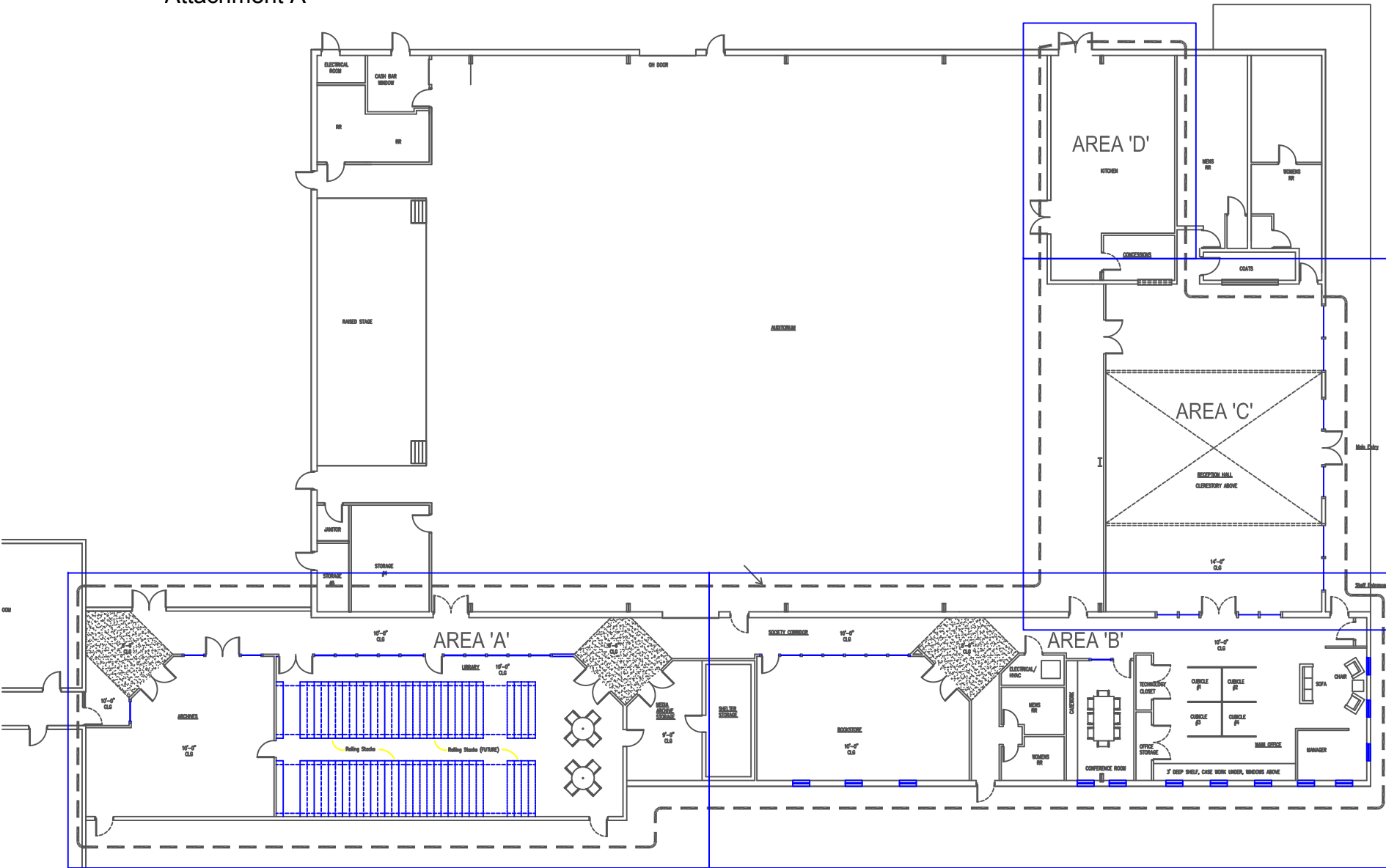
**22) Appreciation**

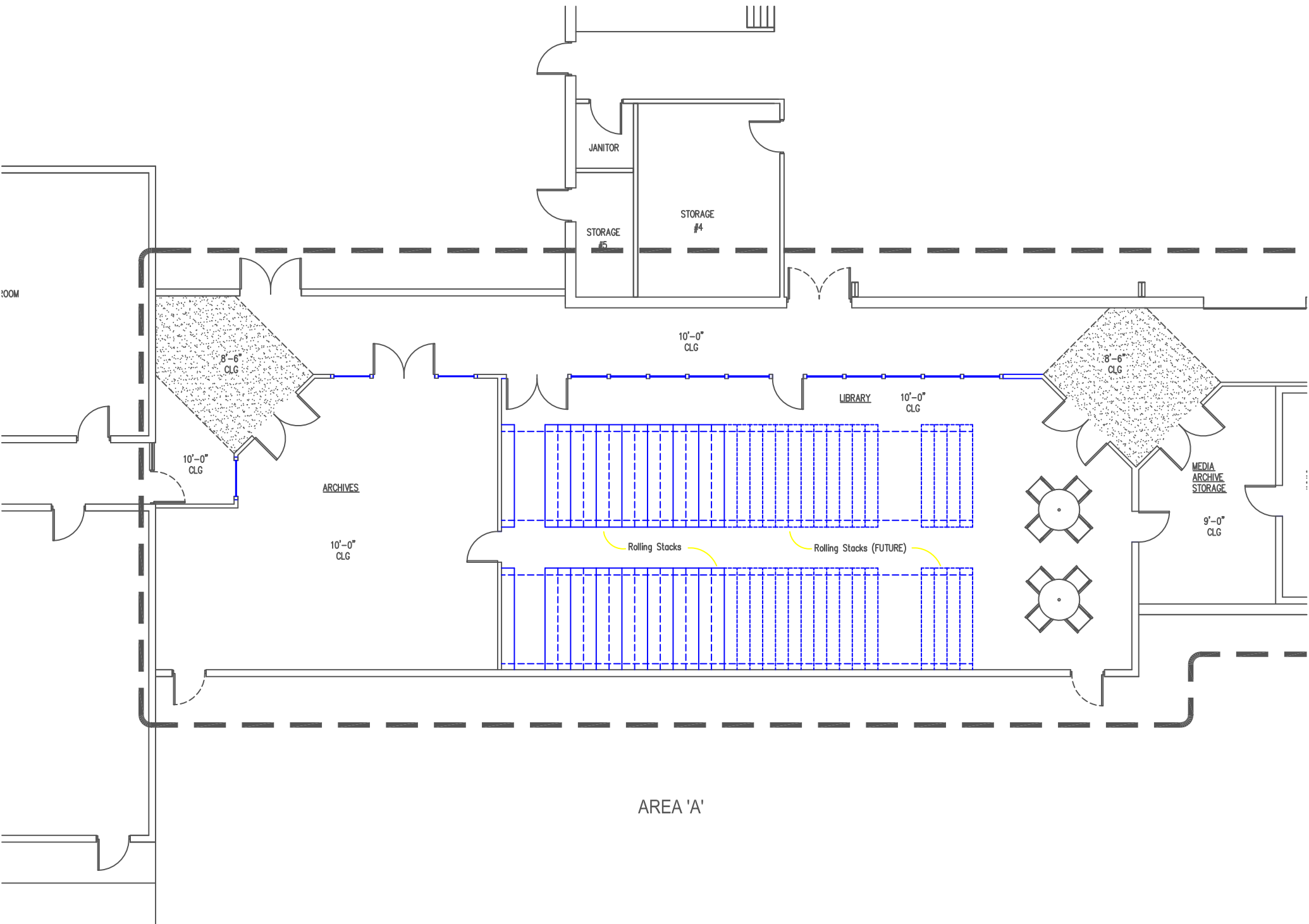
Shrewsbury moved: The Board of Governors expresses its appreciation to the Cave Diving Section and Gene Melton for hosting our meeting and providing excellent meeting arrangements.

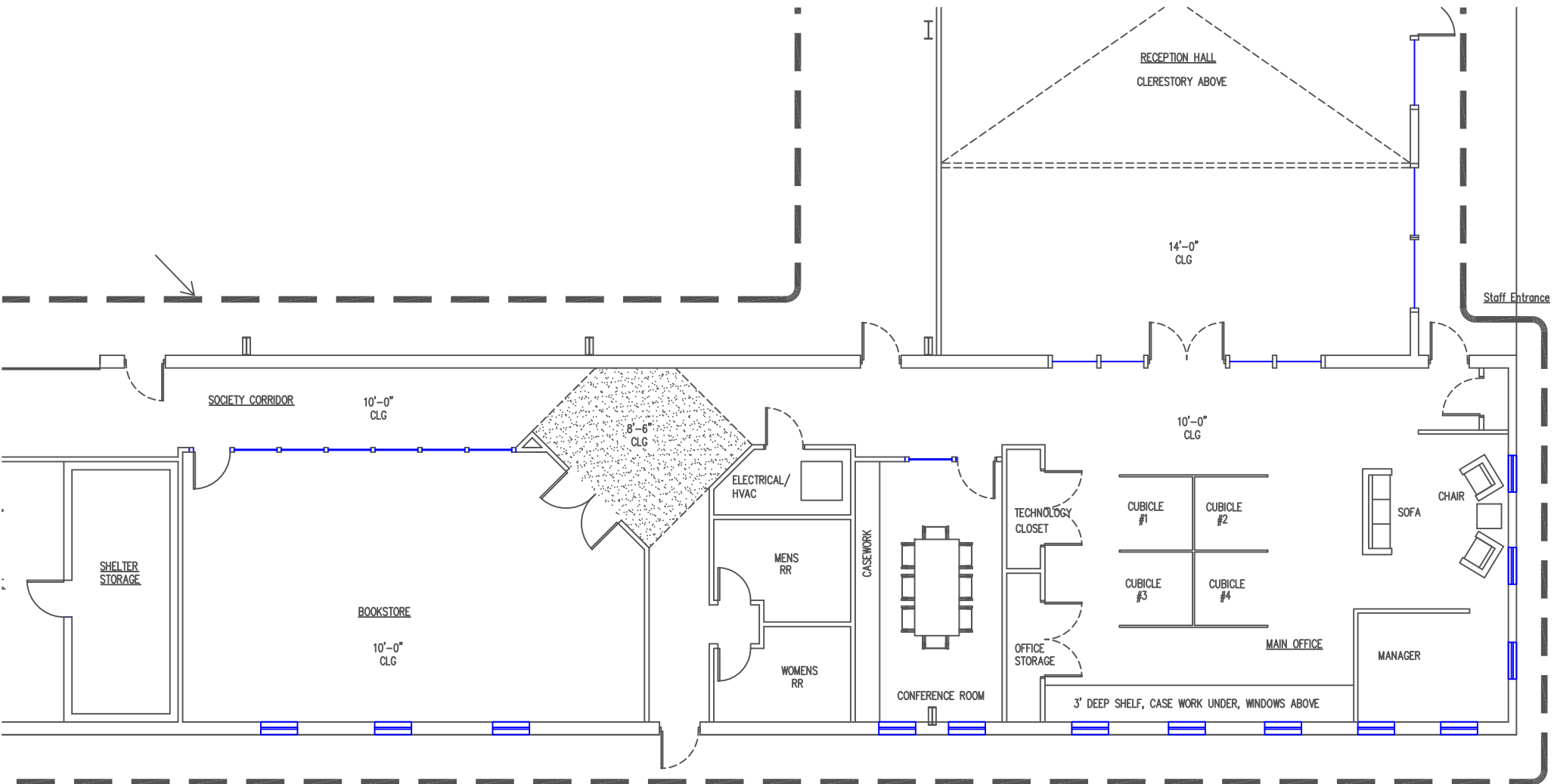
**23) Adjournment**

Bush moved: The meeting is adjourned. President Shrewsbury declares the meeting adjourned at 5:48 pm.

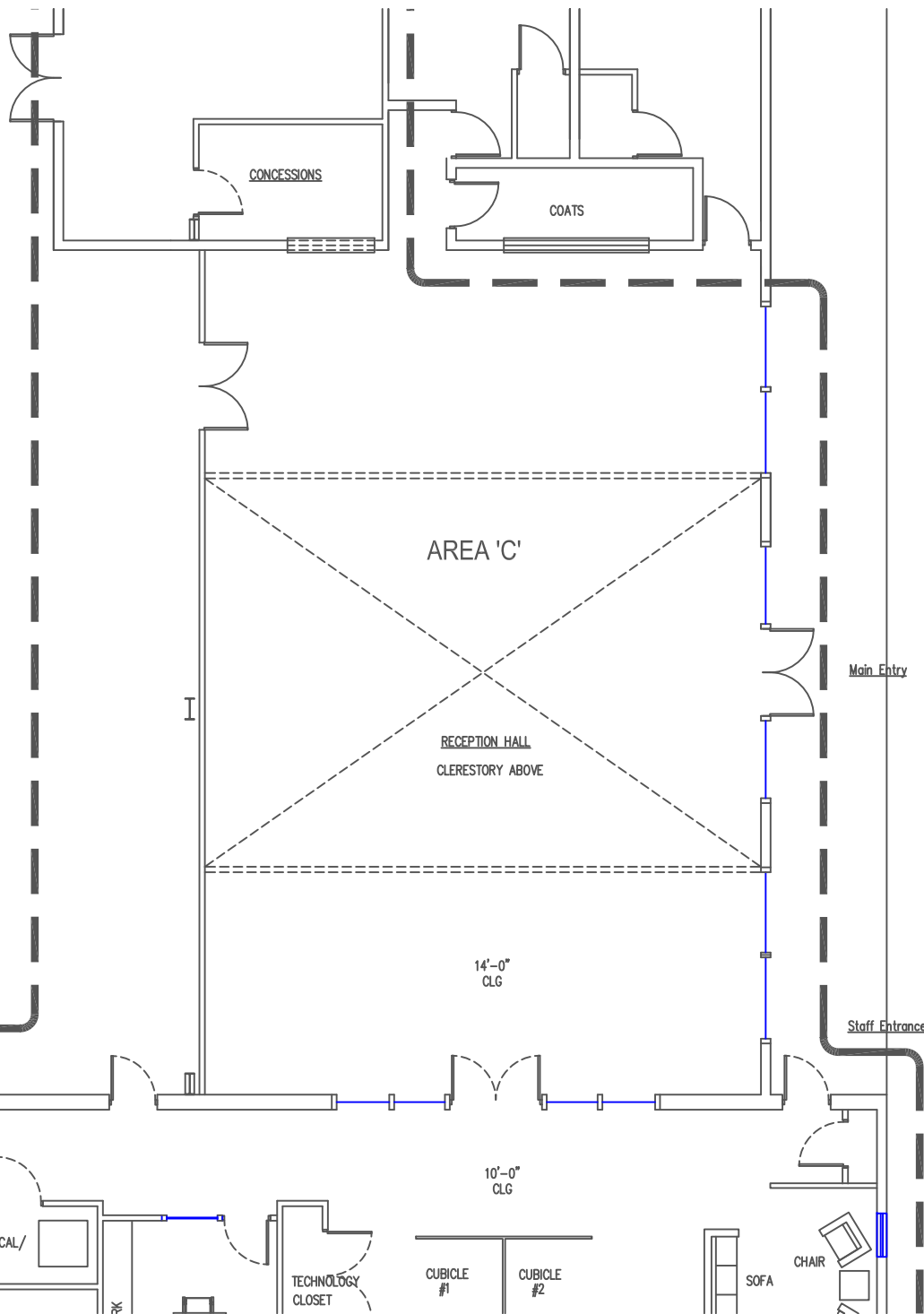
Attachment A







AREA 'B'



NSS HEADQUARTERS PROPOSED FLOOR PLAN

SCALE: 1/8" = 12"  
 DATE: 10-18-2012

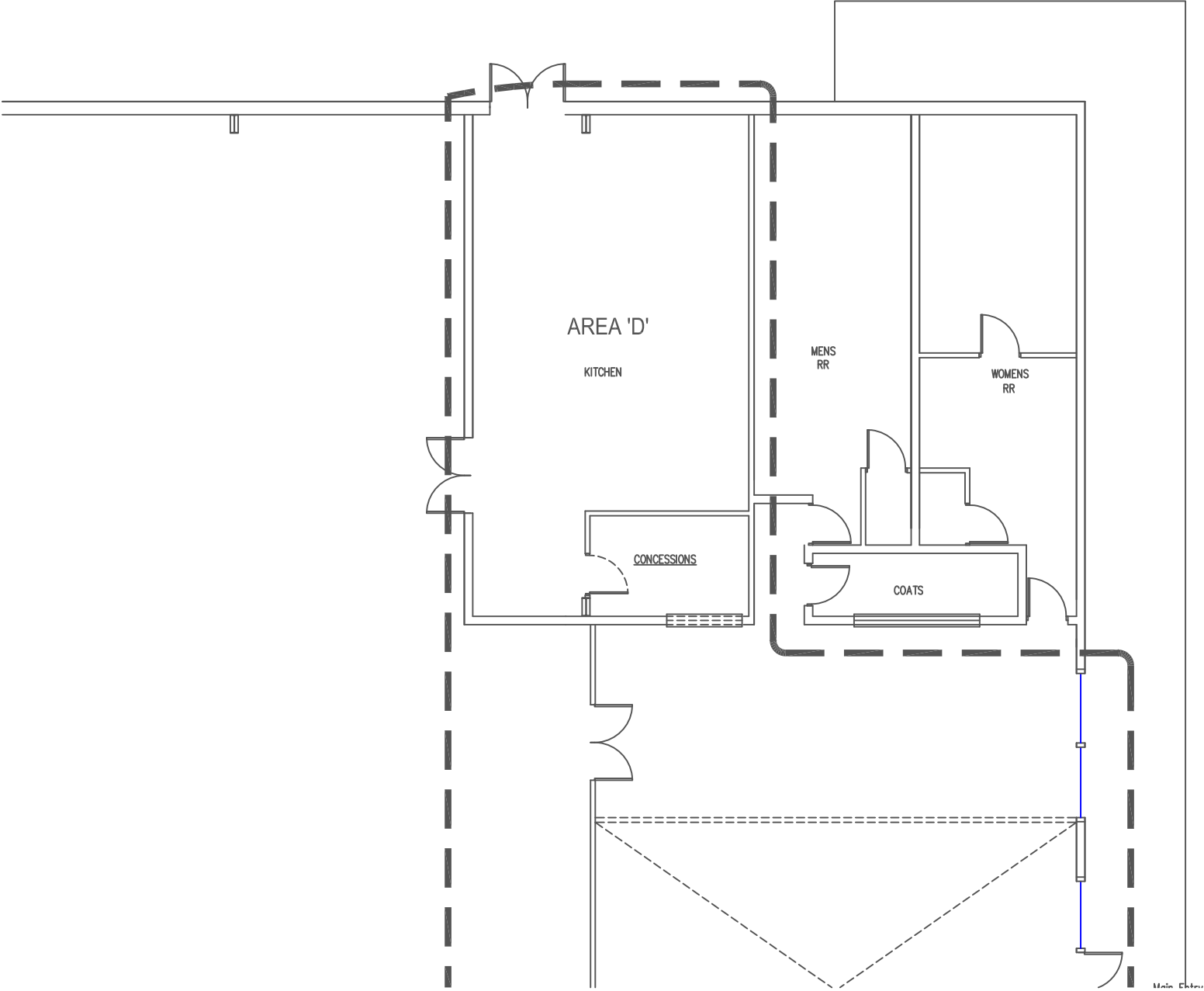


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(C) NATIONAL SPELEOLOGICAL SOCIETY, INC.  
 FOR CONCEPTUAL PURPOSES ONLY.





NSS HEADQUARTERS PROPOSED FLOOR PLAN

SCALE: 1/8" = 12"  
 DATE: 10-18-2012

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Attachment B

**Approved Construction Renovation Funds For  
The New Headquarters & Conference Center**

Building Repair Fund	9,000	Proper function.
Cave Acquisition Fund	10,000	Purchased 2 caves with property and
Cave Education Fund	5,000	Would go toward the Reception/Museum Display Hall and the AV areas.
Convention Surplus Fund	10,000	Excess in fund.
Library Fund	7,600	Proper function.
Office Equipment Fund	6,000	Proper function.
Endowment	100,000	Proper function.
Headquarters	39,000	Proper function.
International Cooperation	35,000	Heavily overfunded - movement by BOG.
Library/Museum	10,000	Proper function.
Publications	31,000	The change to digital printing does not require as large a fund as it has in the past.
<b>Total Funds Approved</b>	<b>262,600</b>	

**MEMORANDUM OF UNDERSTANDING**  
Between  
**U. S. DEPARTMENT OF THE INTERIOR,**  
**BUREAU OF LAND MANAGEMENT**  
And  
**NATIONAL SPELEOLOGICAL SOCIETY**  
And  
**CAVE RESEARCH FOUNDATION**

This **MEMORANDUM OF UNDERSTANDING (MOU)** is hereby entered into by and among the U.S. Department of the Interior Bureau of Land Management (BLM), hereinafter referred to as the BLM; the National Speleological Society (NSS), hereinafter referred to as the NSS; and the Cave Research Foundation (CRF), hereinafter referred to as the CRF to facilitate cooperation and enhance the study, protection, restoration, education, and management of cave and karst resources on BLM managed lands.

## **I. BACKGROUND**

The first national MOU among the BLM, NSS, and CRF was signed in 1984. Since that time the Federal Cave Resources Protection Act of 1988 was passed, several changes in the BLM volunteer program have taken place, and changes in the requirements for MOUs have been initiated. This MOU updates and replaces the 1984 agreement to reflect those changes.

The BLM, NSS, and CRF recognize the value in promoting public-private partnerships that encourage responsible use of public land caves and karst lands. They actively participate in the conservation, protection and responsible use and enjoyment of these natural resources and share a common interest in disseminating this information to the public.

## **II. PURPOSE**

The purpose of the MOU is to establish a framework for the development of cooperative management and volunteer agreements between the BLM and the NSS or the CRF. These types of agreements provide official recognition to cooperators and volunteers, and encourage these organizations to make a greater commitment in aiding BLM's management of unique, nonrenewable cave and karst resources on public lands.

BLM has a history of working with volunteers who are members of organizations interested in caving, primarily members of the National Speleological Society (NSS) and the Cave Research Foundation (CRF). In recognition of shared concerns and the benefits of cooperation, the BLM, the NSS, and the CRF developed this Memorandum of Understanding (MOU).

- A. The BLM is responsible for the management of approximately 1,000 caves and karst areas nationally. These resources may provide critical groundwater recharge along with their associated resurgences and wildlife habitat; repositories for cultural and paleontological materials; unique geologic and mineralogic resources; fragile biologic communities; and unique recreational settings. Management responsibilities include ensuring a safe and enjoyable use of public lands for scientific, recreational, and educational activities while protecting the cave and karst resources.
- B. The National Speleological Society (NSS) is a non-profit membership organization dedicated to the scientific study of caves and karst; protecting caves and their natural contents through conservation, ownership, stewardship, and public education; and promoting responsible cave exploration and fellowship among those interested in caves.
- C. The Cave Research Foundation, a non-profit volunteer organization incorporated in 1957, is dedicated to facilitating research, managing and interpreting caves and karst resources, forming partnerships to study, protect and preserve cave and karst resources, and promoting the long term conservation of caves and karst ecosystems. The CRF conducts research on caves and karst features throughout the world. It has conducted most of its work in the United States on Federal lands.

### **III. AUTHORITY**

This MOU is entered into by the BLM under the following authorities:

- A. The Federal Land Policy and Management Act of 1976, Section 307(b), 43 U.S.C. 1737(b).
- B. The Federal Cave Resources Protection Act of 1988, Sec 4(b) (3), 16 U.S.C. 4303(b) (3).

### **IV. RESPONSIBILITIES and PROCEDURES**

A. The Bureau of Land Management will:

1. Provide non-exclusive access to BLM administered lands for cave/karst related projects.
2. Inform the NSS and CRF of opportunities for cave/karst related research.
3. Cooperate in conducting studies and other cave/karst related projects on BLM lands. These projects may include but are not limited to cave exploration, scientific investigations, restoration, administration assistance, interpretation, mapping, and the development of cave management documents.
4. Acknowledge the work products and data gathered by the NSS and CRF under this agreement in all pertinent BLM publications and any transmittal of such material outside the BLM. Maintain all sensitive cave information gathered as part of this agreement as proprietary and not subject to the Freedom of Information Act.

B. The NSS and CRF will:

1. Provide to the designated BLM managers reports on their work and other activities on BLM lands and any other information acquired from their activities on BLM lands done under this agreement that is considered helpful in the preservation, management or interpretation of caves and karst.
2. Acknowledge the BLM in their publications and other works resulting from NSS and CRF activities under this agreement.
3. Encourage research in caves and karst and support graduate research through fellowships and grants.
4. Make no public statements on cave and karst related matters relating to BLM lands or policy without first gaining BLM approval in writing.

C. Cooperative Management Agreements:

1. The BLM, NSS, and CRF may enter into cooperative management agreements (CMA).
2. The CMA will describe the actions required of the cooperating organization(s) and the BLM.

D. Volunteer Agreements:

Members of the NSS and CRF are encouraged to sign volunteer agreements with the BLM in accordance with BLM Manual Section 1114. Members may sign either individual or group volunteer agreements for specific projects or long term services rendered.

## V. GENERAL PROVISIONS

The BLM, NSS, and CRF agree that:

- A. Nothing in this MOU may be construed to obligate BLM or the United States to any current or future expenditure of resources in advance of the availability of appropriations from Congress. Nor does this MOU obligate BLM or the United States to spend funds on any particular project or purpose, even if funds are available.
- B. Nothing in this MOU may be interpreted to imply that the United States, the Department of the Interior, or the BLM endorses any product, service, or policy of the NSS or CRF or any of its member organizations. The NSS and the CRF will not take any action or make any statement that suggests or implies such endorsement.
- C. Information furnished to the BLM under this MOU is generally not subject to disclosure under the Freedom of Information Act (5 U.S.C. § 552), as provided in the Federal Cave Resources Act of 1988, Sec. 5. **CONFIDENTIALITY OF INFORMATION CONCERNING NATURE AND LOCATION OF SIGNIFICANT CAVES.**

- D. The parties will comply with the Federal Advisory Committee Act to the extent it applies.
- E. This MOU in no way restricts the BLM or the NSS or CRF from participating in similar activities or arrangements with other public or private agencies, organizations, or individuals.
- F. During the performance of this agreement, all parties will abide by the terms of Executive Order 11246 on nondiscrimination and will not discriminate against any person because of age, race, color, religion, sex, national origin, or disability.
- G. Nothing herein is intended to conflict with the current Department of the Interior, NSS, or CRF directives. If any term of this agreement is deemed inconsistent with those directives, then the portions of this agreement that are inconsistent shall be null and void; but the remaining terms and conditions will remain in full force and effect.
- H. Prior to any issuing any press, media releases, published advertisements, or other statements intended for the public, involving activities covered in this MOU, the NSS and CRF will consult with and obtain permission from BLM.
- I. Modifications within the scope of the MOU shall be made by mutual consent of the parties hereto, by the issuance of a written modification, signed and dated by the parties, prior to any changes being performed.
- J. This MOU becomes effective upon signature by the BLM and the NSS and CRF and, unless terminated, shall be in force for five years from the date of the last signature, at which time this MOU shall automatically terminate unless renewed by all parties hereto. Any party to this MOU reserves the right to withdraw from this agreement, or any part thereof, at any time upon 30 days prior written notice to the other party hereto.
- K. The principal contacts for this MOU are:

Bureau of Land Management Project Contact	National Speleological Society Project Contact	Cave Research Foundation Project Contact
Andy Tenney Division Chief National Recreation and Visitor Services Division (WO250) USDI Bureau of Land Management XXX M Street Washington, D.C. 20036	Wm Shrewsbury NSS President 2813 Cave Avenue Huntsville, AL 35810-4431	Charles Fox CRF President 5527 Nighthawk Dr. Indianapolis, IN 46254
Phone: 202-912-7094	Phone: 256.852.1300	Phone: (317) 297-1918
FAX:	FAX:	FAX:
E-Mail:	E-Mail:	E-Mail:

CTenney@blm.gov	president@caves.org	charles.d.fox@cave-research.org
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BLM Administrative Contact	NSS Administrative Contact	CRF Administrative Contact
Jim Goodbar BLM Senior Cave & Karst Resources Specialist National Recreation and Visitor Services Division (WO250) USDI Bureau of Land Management 620 E. Greene St. Carlsbad, New Mexico 88220	Tom Evans NSS Government Liaison	Pat Kambesis Hamilton Valley Director 177 Hamilton Valley Rd. Cave City, KY 42127
Phone: (505) 234-5929	Phone:	Phone: (270) 773-8955
FAX: (505) 885-9264	FAX:	FAX:
E-Mail: JGoodbar@blm.gov	E-Mail: cavertevans@gmail.com	E-Mail: pnkambesis@juno.com

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement as of the last written date below.

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Bob Abby  
 Director, BUREAU OF LAND MANAGEMENT

Date

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Wm Shrewsbury  
 President, NATIONAL SPELEOLOGICAL SOCIETY

Date

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Charles Fox  
 President, CAVE RESEARCH FOUNDATION

Date